



**UNION SPORTIVE INTERNATIONALE DES POLICES**

المكتب الرئاسي للإتحاد الدولي الرياضي للشرطة

**INTERNATIONAL POLICE SPORT UNION**

RECONNUE PAR LE COMITE INTERNATIONAL OLYMPIQUE LE 15 JUNE 1995



## **RULES AND REGULATIONS**

**of the**

## **UNION SPORTIVE INTERNATIONALE DES POLICES ( USIP )**

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## **Preamble**

1. The Rules and Regulations shall complement the Statute, specifying the subject matter thereof in greater detail. Under no circumstances whatsoever there may be a contradiction between them.
2. Similarly to the Statute, the Rules and Regulations shall be adopted by the Congress of Union Sportive Internationale des Polices ( USIP ).
3. Compliance with the Rules and Regulations shall be required, similarly to the Statute.

## **Article R1 The Congress**

The Congress shall be the highest authority of USIP.

Besides the powers vested in it by the Statute, the Congress shall be entitled to:

1. rule as the highest instance body in all disciplinary matters,
2. approve resolutions adopted by the Executive Committee,
3. elect members of the authorities of USIP,
4. accept candidates to commissions,
5. amend or supplement the Rules and Regulations,
6. make decisions on amendment of the Rules of Competition.

## **Article R 2 The Executive Committee**

The responsibilities of the Executive Committee shall include in particular:

1. setting the agenda of the Congress,
2. leading and management of USIP in compliance with the Statutes and the Rules and Regulations,
3. in case of elections shall present the new candidates for the position of Secretary General, the EC and TC committees to the Congress ,
4. acting as the first instance appeal body in case of disputes,
5. examination and work on submitted proposals and applications,
6. management of USIP finances and preparation of the budget (financial year from 1st January to 31st December),
7. maintaining and extending relationships with national and international state authorities, national and international sport federations, police organisations and general international and national sport unions,
8. awarding the honorary award or medal of Union Sportive Internationale des Polices, whether on its own initiative or based on proposals of member unions
9. confirmation and modification of the range of sport disciplines practiced by USIP, subject to final decision of the Congress,
10. provisional exclusion of member unions.

### **Article R 3 The President**

The President:

1. shall represent USIP in all deeds of civil life with the support of three Vice-Presidents. With the exception of representing USIP in court, the President shall be entitled to delegate his tasks onto another member of the Executive Committee;
2. shall be responsible for carrying out the assignments stipulated in the Statutes, the Rules and Regulations and decisions of the Executive Committee;
3. shall chair the Congress and the Executive Committee. The President may ex officio participate in any meeting or session of any commission of the USIP;
4. shall approve four weeks before the Congress the new candidates for the functions as Secretary General, the EC and TC members of the USIP ;
5. in case of a split vote in the Executive Committee, the President shall have the deciding vote;
6. shall approve expenditures. The President shall lead USIP delegations at competitions or international meetings; moreover, he shall preside opening and closing ceremonies as well as medal ceremonies at World championships;
7. shall have regular consultation with the Secretary General about USIP matters and the duty's and tasks of the Secretary General.
8. shall be responsible for the protocol with the Secretary General about the needs to for fill his tasks and duties as a Secretary General.
9. shall appoint representatives of USIP in various national and international bodies.

### **Article R 4 The Vice-Presidents**

1. The Vice-Presidents shall support the President in carrying out his duties.
2. In the case of absence or inability of the President to perform his obligations, The Vice Presidents shall take over the duties of the President.

### **Article R 4/1 The EC Board Members**

1. The EC board members are responsible of the general tasks and duties of the Executive committee according to Article R2 .
2. Their duties include maintenance of contact to national and international sports clubs and sports federations specially from the world continent they come from.

**Article R 5**  
**The Secretary General and Deputy Secretary General**

The Secretary General shall:

1. lead all activities of the USIP between sessions of the Executive Committee;
2. be in charge of administration and sports of the USIP as well as the main contact person for member unions;
3. organise and manage the General Secretariat and act as superior of the Deputy Secretary General. The Secretary General shall carry out official tasks in compliance with the concepts of the President and the Executive Committee. He shall have regular consultation with the President about USIP matters and his official duties and tasks as a Secretary General.
4. may appoint staff of the General Secretariat, including two officials and one Chief Accountant. The Secretary General and the Chief Accountant shall jointly develop the annual financial plan of the General Secretariat;
5. be responsible for the communication of all the activities of the USIP. He will take the necessary steps to improve the image of the USIP Worldwide on the USIP website and by other media ( like magazines, daily press, radio and television)
6. monitor and independently perform all financial expenditures of the General Secretariat;
7. be responsible for organisation of the USIP Office and financial activity in compliance with valid laws of the country of its operation;
8. be permanently authorised to contact authorities of the state where the General Secretariat is located;
9. on behalf of the President, he shall convoke meetings of members of the Executive Committee;
10. chair the Technical Committee and direct its work, focusing especially on World Police Championships, site inspections and on monitoring and updating of the Competition Rules;
11. delegate the tasks and competences on members of the Technical Committee
12. compile minutes and reports of meetings of the Executive Committee, of the Technical Committee and, if necessary, of other commissions, distributing them among all member unions;
13. prepare and update the championship calendar and supervise organisation of championships. The Secretary General shall establish the annual plan of expenses related with advertising and promotion of USIP, activity of statutory authorities and organization of sport performances, as well as with work of the General Secretariat;
14. coordinate the appointment of members of the Executive Committee and of the Technical Committee to championships and inform

- member unions about the results of championships;
15. approve, after examination and agreement with the responsible member of the Technical Committee, all world police records achieved during World Police Championships and keep lists of records. Records shall be published within an appropriate time, at latest however when a new record has been achieved during World Police Championships;
  16. the Secretary General of USIP or a substitute appointed by him shall chair the last preparing meeting of each championships. After establishing accordance of proposed measures with the Statute and the Rules and Regulations of USIP, he shall give permission for the opening of the championships;
  17. according to Article 5 Paragraph 2 of the Statute, he shall examine applications for affiliation into USIP submitted by national police sport associations and present them together with his recommendations to the Executive Committee for decision;
  18. the Deputy Secretary General shall always come from the country of the President and act as assistant to the Secretary General, performing tasks entrusted to him by the Secretary General;
  19. the Deputy Secretary General shall also perform the administrative function of Director of the President's Office. He may carry out all initiatives only in agreement with the President and the Secretary General;
  20. the Deputy Secretary General shall accomplish possible instructions from the President. Tasks involving financial expenditures must in all cases be agreed with the Secretary General;
  21. the Deputy Secretary General shall be responsible for the illustrated sports magazine or newsletter published by USIP;
  22. If – during a current term of office – the Secretary General shall not be able to perform his function, his position shall automatically be taken over by the Deputy Secretary General who shall continue the work until the end of this term.

## **Article R 7 The Technical Committee**

1. The Technical Commission is a permanent commission of the USIP. It consists of the Secretary General as the chairman and eight additional members each responsible for their own sports disciplines attributed to them.
  - 2 a. The Secretary General is responsible for the distribution of the responsibilities for the sports disciplines.
  - b. The Secretary General is responsible for the site inspection at last 3 months before the World Championship is held. A member of the Technical Commission can assist the Secretary General during the site inspection.
3. Each member of the Technical Commission is responsible for the drafting, updating and supervision of the Competition Rules for the sports disciplines he is in charge of. At the World Championships of the disciplines he is in charge of, he is a member of the organising committee and of the appeal jury.

4. The Technical Commission meets at least once a year, preferably at World Championships.
5. At the meetings of the Executive Committee the Technical Commission reports on the World Championships held.  
In a further report it evaluates sports disciplines and considers the admission of these disciplines to World Police Championships or if they should be stroked off the program.
6. The Secretary General sends the minutes of the sessions of the TC to all member unions of the USIP and to all members of the EC.

### **Article R 8 The Commissions**

1. The organising committee and the appeal jury are temporary commissions. They are formed newly at each World championship and stop functioning at the end of the championships in question.
2. In addition the Executive Committee can install further commissions. It decides about subject, composition, role and duration.

Minutes of each commission meeting have to be presented to the Executive Committee.

At least one member of these commissions is supplied by the Executive Committee.

### **Article R 9 Delegate of a Member Union**

1. On the occasion of world championships, each participating member union shall designate one delegate.
2. The delegate shall certify in writing before the championships and in all cases before the beginning of the competition that all the members of his team satisfy the requirements of the Statute, the Rules and Regulations of USIP and of the international sports federation in question.
3. The delegate shall be obliged to supply documents or other records to the organizing committee and to the appeal jury to prove the status of a specific competitor if requested.
4. The delegate shall be entitled to appeal from decisions concerning his team or himself.

### **Article R 10**

## **Definitions**

### **Article R 10/1: National Sports Organisation**

1. A national police sports organisation of a country shall denote one which

- shall be legally recognised by this country and representing it.
2. The organisation shall be democratically organised with elected leaders.
  3. Only one national police sports organisation may be a member of USIP.

#### **Article R 10 /2: Competitors**

1. In order to be able to take part in world championships organised by USIP, members of the member unions shall have to fulfil the following conditions:
  - a. fulfilment of the provisions set out in Article 23 of the Statute;
  - b. status of police officers or students of a public police academy. The police shall be a number of bodies and institutions in charge of maintaining public law and order (administrative police and crime investigation departments).
2. Military police, members of the military, members of fire brigades and civil servants, not belonging to the police, shall be excluded from world police championships.

#### **Article R 10/3: USIP Officials**

1. All members of the Executive Committee, other Committees and commissions of USIP shall on the date of their election be active policemen or active members of government organs, government councils and organisations responsible for public order and safety.
2. All candidates to authorities of USIP shall be members of a national organisation acknowledged by USIP.

#### **Article R 11 Affiliation of National Sports Organisations**

1. In order to become affiliated with USIP, national organisations shall be obliged to submit to the Secretary General their applications, including:
  - a. Affiliation application, signed by a representative or head of the national organisation in question, certifying that the organisation presided by him has a legally recognized association form, its officials are elected and recognised by state institutional authorities. Should there be several national police sport organisations in the given country, the organisation shall prove that it represents police sport in his country comprehensively.



- b. Copy of the Statute and the Rules and Regulations governing the organisation.
  - c. Composition of the Executive Committee or equivalent body with indication of the members' function in police.
2. The above documents shall be drawn up in one of the four official languages of USIP ( English – Arabic – French, Spanish and the national language of the Secretary General, should it be different than the above).

**Article R 12**  
**Annual Fees — Registration Fees — Entry Fees**

**Article R 12/1:**  
**Annual Fee**

1. Pursuant to Article 6 of the Statute, member unions shall pay the annual fee by January 31 of each year, to the bank account of USIP.
2. The amount of the fee shall be fixed by the Congress.

**Article R 12/ 2:**  
**Registration Fees**

1. Announcement of participation of a sports organisation in World Police Championships shall involve payment of registration fee to the General Treasurer of USIP. The amount of the registration fee shall be fixed by the Executive Committee.
2. The fees shall be paid before the opening of the championships.
3. A member union which shall fail to comply with this obligation shall be excluded from participation.

**Article R 12/3:**  
**Entry Fees**

1. For every participant in an World Police Championship an entry fee has to be paid to the organising member union.
2. The amount of this entry fee is fixed by the Executive Committee.
3. The entry fee has to be paid by the member union participating in the World Championships to the organising member union at least four weeks before the championship, still at its opening at the latest.
- 4 Participation will be refused to a member organisation having failed to meet this obligation.

**Article R 12 / 4:**  
**Payment of Fees**

A member union registered to World Police Championships shall pay all fees resulting from participation. The fees, also in the case of non-participation decided later (for example: withdrawal of registration) shall also be paid.

### **Article R 13**

## **World Championships and World Games of Police Schools**

1. The disciplines held at World Police Championships and World Games of Police Schools shall be set out in the Competition Rules.
2. World Police Championships and World Games of Police Schools shall take place each year in compliance with the schedule approved by the Executive Committee.
3. World Championships and World Games of Police Schools may only be organised officially if at least 10 member unions shall declare to take part.
4. The Congress or the Executive Committee (if required) shall designate the member unions to organise the Championships and World Games of Police Schools.
5. The Secretary General shall decide together with the TC about the venue and date of the championships or games in agreement with the member union organising the Championships or Games, respectively. The Secretary General shall designate three technical commissioners, two of them proposed by the organising member union and one being a member of the Technical Committee in charge of the discipline in question. Should the latter be unable to attend, the Secretary General shall designate another member of the Technical Committee. At least 3 months before the Championships or Games the Secretary General shall held a site inspection in cooperation with a USIP TC member and the organising member union on location where the championships are held.
6. The USIP oath shall be sworn by an athlete on the occasion of each opening ceremony of World Championships and World Games of Police Schools in the respective national language as well as in one of the official languages of USIP.
7. Each host of World Championships and World Games of Police Schools shall be obliged to send soon as possible after this event a report compiled in one of the three official languages of USIP, containing photographs, to the Secretary General for publication by the USIP media ( website and magazine/ news letter ).

### **Article R 14**

## **The Organising Committee**

1. The organising member union shall establish the organising committee, whose composition shall be at the organising union's discretion. However, the three technical commissioners referred to in Article R 15 and the Secretary General shall be its compulsory members.
2. The organising committee shall be responsible for organisation of the championships.

3. The members of this committee must not take part as athletes or team officials in the championships in question.

### **Article R 15**

## **The Competition Rules**

Apart from the rules stipulated in the Statute and in the Rules and Regulations of USIP, the organisation of World Police Championships and World Games of Police Schools shall be governed by the Competition Rules, laid down by the Congress and defining general conditions of the WPC/WGPS in question.

### **Article R 16**

## **Organising Expenses**

1. The organising member union shall be entirely responsible for all the organising expenses of World Championships and World Games of Police Schools.

It shall also provide free board and lodging for the following persons:

- the members of the Executive Committee,
  - one official delegate of each member union taking part in the championships, and
  - the technical commissioners stipulated in Article R 13.
2. Subject to the provisions of Article R 12 / 3, the organising member union shall eventually also provides free board and lodging for competitors, coaches and assistants whose number shall be specified by the Competition Rules.
  3. Should a meeting of the Executive Committee, the Auditing Committee or the Technical Committee coincide with World Championships or World Games of Police Schools, board and lodging for the members of these two bodies shall also be provided free of charge.

### **Article R 17**

## **The Appeal Jury**

1. The appeal jury shall be set up at each World Championships or Games. The said jury shall be responsible for all problems concerning organisation and the course of events of the given championships/games.

It shall consist of:

- President appointed by the organising member union (if possible a person not employed in the police, but a sport specialist with responsibilities in a national or international federation of the discipline in question),
  - the three technical commissioners as stipulated in Article R 15,
  - a member of the Executive Committee appointed by the President of USIP.
2. All appeals shall be submitted in writing by the delegate of the member union in question within less than one hour of the end of fixing or of publication of the results.

3. The delegate of the member union shall enclose the appeal fee, in order for the appeal to be valid.  
The deposited sum shall be returned to its owner should the appeal prove to be justified and should none of the parties concerned appeal from the decision.  
The amount of the appeal fee shall be fixed by the Executive Committee.
4. However, should the appeal be rejected or should there be an appeal from the decision of the appeal jury, the deposited sum shall be retained by USIP until the decision of the superior appeal body.
5. Should the decision of the superior appeal body be in favour of the complainant, the deposited sum shall be returned to its owner. In the opposite case, however, the sum shall be definitively retained by USIP.

### **Article R 18 Notification**

Notwithstanding the obligations set out in Article R 12, registration for the participation in the championships has to be transmitted in writing to the organising member union by the member union taking part according to formality and before the deadline requested by the organiser.

### **Article R 19 Medals**

1. Medals shall be awarded as rewards in the World Championships and shall be donated by the USIP.
2. The model of the medal shall be selected by the Executive Committee. It shall contain the symbol of USIP, the sports discipline as well as date and venue of the WPC.
3. In each particular event, the winner shall get the gold medal, the second competitor – the silver medal and the third competitor – the bronze medal.
4. In case of all team events, each member of the winning team shall get a gold medal, each member of the second team - a silver medal, and each member of the third team – a bronze medal.
5. Apart from the medals awarded by USIP, the organising member union may also award prizes. The union should, however, give prior notification there of to the Secretary General.
6. The medals shall be given to competitors during a traditional ceremony presided by the President of USIP or his representative. The event shall be organised by the organising committee of the championships in question.

### **Article R 20 World Police Records**

1. World police championships or games records shall be established in all sport disciplines recognised by USIP and in which the establishment of world records shall be possible.

2. For a record to be official, the performance shall be at least equal to or above the previous record established in the same conditions for the discipline in question.
3. The Secretary General shall keep a list of World police records achieved during championships.
4. An official World police record certificate shall be issued by USIP.

#### **Article R 21 Penalties**

1. In case of failure to pay the fees, violation of the Statute or the Rules and Regulations or fault against the honour of the USIP , the appeal jury, the Executive Committee or the Congress may sanction a member union, a member or an official.
2. In case of violation of the regulations defined by USIP or by the national or international federation, the appeal jury, the Executive Committee or the Congress may sanction a competitor.

#### **Article R 22 Appeal Procedures**

1. Every sanctioned member union, every official and every competitor may appeal to the superior appeal body.
2. The appeal shall be submitted in writing and a fee shall be enclosed.